

#### Our Motto





 Our office is small, and we like it that way. Our size suits our philosophy: Every client is different, and every client deserves our personal attention. No one ever gets ‘lost’ or ‘misplaced’ at the LaMothe Agency. We work as a team and that means you can always contact us. Our staff is well trained, knowledgeable, and sensitive to your individual needs.

 

**EAST BROOKFIELD OFFICE**

**PEMBROKE OFFICE**

**BELCHERTOWN OFFICE**

**DON’T WORRY**

We Have You Covered!

**Choose One Of Our**

**Convenient Locations**

Main Office

301 East Main Street

East Brookfield, MA 01515

P (508) 867-5117

F (508) 867-5110

*Drop offs & Appointments*

Belchertown Office

175 State Street, Suite 2B

Belchertown, MA 01007

P (413) 271-7492

*Appointment Only*

Pembroke Office

50 Mattakeesett Street

Pembroke, MA 02359

P (781) 293-6645

F (781) 293-6997

*Drop offs & Appointments*

**Three Locations Too Choose From!**

# Taxes ~ Financial Services Bookkeeping ~ Payroll

**Call to make an appointment today!**

 **1-800-649-6491**

**For all mailing,**

**mail to our main office at:**

**P.O. Box 669 East Brookfield MA 01515**

**For more information,**

**Check out our website at**

[**www.lamotheassoc.com**](http://www.lamotheassoc.com)

 **Rachel Mcnaughtan**

 Office Manager

 rmcnaughtan@lamotheassoc.com

**What We Can Do For You**

* Clarify your present situation by assembling all relevant personal and financial data.
* Complete your Personal or Corporate Tax Return and review how to prepare for the next tax year.
* Set up, train, and maintain your QuickBooks.
* Develop a financial plan structured to meet your needs and goals.
* Complete payroll services including Direct Deposit set up.
* Periodically review and revise your financial plan as your personal situations and economic conditions change.

**Theresa Hutchings**

Client Write ups

thutchings@lamotheassoc.com

**Ellen Petersen**

Client Write ups

epetersen@lamotheassoc.com

#### OTHER SERVICES

# Jennifer DeSimone

EA, ABA

Ext 103

jdesimone@lamotheassoc.com

#

# Francis LaMothe

EA, ATA, ABA, RICP®

Ext 101

flamothe@lamotheassoc.com

#

# Robin Marble

AFSP, Tax Preparer

& Notary Public

Ext 107

rmarble@lamotheassoc.com

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#### Our Team

#### BOOKKEEPING

# Bookkeeping & Payroll Services

Bookkeeping Services

Financial Statement Preparation

Full write up services

QuickBooks Training, Setup, & Maintenance

Payroll Services

Weekly, Monthly, & Quarterly

Direct Deposit’s

Payroll Deduction Administration

W2’s & 1099’s

# Tax Preparation & Planning

Individual Tax Preparation

Representation before Internal Revenue Service/Mass Department of Revenue

Small Business Tax Preparation

Sole Proprietorships

Partnerships

S&C Corporations

Trusts & Estates

LLC’s

Tax Planning

Projecting Estimated Tax Liabilities

Maximizing available deductions

Assisting in tax related family changes (death/divorce)

#### TAXES