

# Our Motto

Our office is small, and we like it that way. Our size suits our philosophy:

Every client is different, and every client deserves our personal attention. No one ever gets 'lost' or 'misplaced' at the LaMothe Agency. We work as a team and that means you can always contact us. Our staff is well trained, knowledgeable, and sensitive to your individual needs.

**For more information,  
Check out our website at  
[www.lamotheassoc.com](http://www.lamotheassoc.com)**

Call to make an appointment today!

**1-800-649-6491**

For all mailing,  
mail to our main office at:  
P.O. Box 669 East Brookfield MA



## Choose One Of Our Convenient Locations

Main Office  
301 East Main Street  
East Brookfield, MA 01515  
P (508) 867-5117  
F (508) 867-5110  
*Drop offs & Appointments*

Belchertown Office  
175 State Street, Suite 2B  
Belchertown, MA 01007  
P (413) 271-7492  
*Appointment Only*

Pembroke Office  
50 Mattakesett Street  
Pembroke, MA 02359  
P (781) 293-6645  
F (781) 293-6997  
*Drop offs & Appointments*

Leicester Office  
1286 Main Street  
Leicester, MA 01524  
*Drop offs & Appointments*

**LaMothe & DeSimone  
Financial Services, Inc.**

**ALL YOUR  
FINANCIAL NEEDS  
IN ONE PLACE!!**

**DON'T WORRY  
We Have You Covered!**

**TAXES  
TAX PLANNING**

**BOOKKEEPING  
QUICKBOOKS**

**PAYROLL SERVICES**

**NOTARY PUBLIC**

# TAXES

# BOOKKEEPING/ PAYROLL

# OTHER SERVICES

## Tax Preparation & Planning

### Individual Tax Preparation

Representation before Internal Revenue  
Service/Mass Department of Revenue

### Small Business Tax Preparation

Sole Proprietorships  
Partnerships  
S&C Corporations  
Trusts & Estates  
LLC's

### Tax Planning

Projecting Estimated Tax Liabilities  
Maximizing available deductions  
Assisting in tax related family changes  
(death/divorce)

## Bookkeeping & Payroll Services

### Bookkeeping Services

Financial Statement Preparation  
Full write up services  
QuickBooks Training, Setup, &  
Maintenance

### Payroll Services

Accurate Paydays  
Weekly, Monthly, & Quarterly  
Direct Deposit's  
Payroll Deduction Administration  
W2's & 1099's  
Detailed Reports

## What We Can Do For You

- ❖ Clarify your present situation by assembling all relevant personal and financial data.
- ❖ Complete your Personal or Corporate Tax Return and review how to prepare for the next tax year.
- ❖ Set up, train, and maintain your QuickBooks.
- ❖ Develop a financial plan structured to meet your needs and goals.
- ❖ Complete payroll services including Direct Deposit set up.
- ❖ Periodically review and revise your financial plan as your personal situations and economic conditions change.

## Our Team



### **Jennifer DeSimone**

EA, MSA  
Accountant  
Ext 103

[jdesimone@lamotheassoc.com](mailto:jdesimone@lamotheassoc.com)



### **Brianna Prouty**

EA, Tax Preparer  
Ext 202

[bprouty@lamotheassoc.com](mailto:bprouty@lamotheassoc.com)



### **Sara Subik**

Tax Preparer  
Ext 111

[ssubik@lamotheassoc.com](mailto:ssubik@lamotheassoc.com)

### **Theresa Hutchings**

Client Write ups  
Ext 302

[thutchings@lamotheassoc.com](mailto:thutchings@lamotheassoc.com)



### **Rachel McNaughtan**

Payroll Manager, FPC  
Office Manager  
Notary Public  
Ext 105

[rmcnaughtan@lamotheassoc.com](mailto:rmcnaughtan@lamotheassoc.com)

### **Becki Peterson**

Payroll Associate  
Assistant Office Manager  
Ext 109

[rpeterson@lamotheassoc.com](mailto:rpeterson@lamotheassoc.com)